



Runcorn Linnets F.C.



CHARTER STANDARD
CLUB

RUNCORN LINNETS JFC GIRLS

Players Registration Pack 2015/2016



RUNCORN LINNETS JUNIOR FOOTBALL CLUB ARE AN FA CHARTER STANDARD CLUB

www.RuncornLinnetsJFC.co.uk

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Who are Runcorn Linnets FC

We are a registered society under the Co-operative and Community Benefit Societies Act 2014 we were awarded Charter Standard in October 2011.

Our club is proud of its reputation and history built up over a 17 year period by two Runcorn Junior Clubs, Inter Union and Halton Girls. The successful transition to Runcorn Linnets FC has seen the Club grow from strength to strength as it continues to set the standard for other local clubs to follow

We provide quality, fun and safe football opportunities for young people irrespective of gender, religion or and ability thus making a positive impact in our local community. Our aim is to help individuals (players & coaches) to realise their potential, develop their personal and team skills and confidence.

As part of the FA's Respect Programme to which we fully support, Runcorn Linnets Junior Football Club actively take measures to ensure that everyone connected with the club, understands their responsibility to promote a positive environment for football for all. We strongly urge all parents to view the FA respect video

<https://www.youtube.com/watch?v=SzKD8o0-NZw&feature=youtu.be>

Please feel free to view our website www.runcornlinnetsjfc.co.uk for the latest news, and find out what's new on the site. If you have any suggestions, comments or questions, then please contact us using the Contact Us page. You can also follow us on Facebook and Twitter where you will find regular club updates and news.

We would like to take this opportunity to welcome you to Runcorn Linnets JFC!

Useful Contact(s)

Head Junior Secretary

Ciaran Clotworthy - ciaran@runcornlinnetsjfc.co.uk / 07876752868

Girls' Junior Secretary

Linzi Hosier - linzi581@hotmail.co.uk / 07999655161

Mini Soccer Secretary

Lisa Nuttall - lisanuttall1982@hotmail.co.uk / 07817550439

Warrington JFL Secretary

Scott Stoddart - scott.stoddart@aol.com / 07790590753

Welfare Officer (Girls)

Linzi Hosier or Lisa Nuttall

Welfare Officer (Boys)

Dean Kennington - deankenno@yahoo.co.uk / 07525483597

Junior Section Treasurer

Stuart Graham - stuart.graham@runcornlinnetsjfc.co.uk / 07903950318

How does my child sign up to 2015/2016 season?

In order for your child to become a registered player or continue as a registered player you must read and return the following; documents;

Existing players registered with the club;

- Completed official league registration form signed and completed by both parent and Child with a recent passport photograph (old copies will not suffice).
- £25 sign on fee Cash or Cheque (Cheques made payable to Inter Linnets JFC with your child's full name and age indicated on the reverse)
- Players Code of conduct 2015/2016
- Parent/Guardian Code of Conduct 2015/2016
- Parent/Guardian Welfare agreement 2015/2016
- Players / Parents / Guardians Fees, Fundraising events, and Fines Agreement 2015/2016
- Player Health Declaration Form

New players registering with the club;

- Completed official league Registration form signed and completed by both parent and Child with a recent passport photograph and a copy of your child's passport or Birth certificate.
- £25 sign on fee Cash or cheque (Cheques made payable to Inter Linnets JFC with your child's full name and age indicated on the reverse)
- Players Code of conduct 2015/2016
- Parent/Guardian Code of Conduct 2015/2016
- Parent/Guardian Welfare agreement 2015/2016
- Players / Parents / Guardians Fees, Fundraising events, and Fines Agreement 2015/2016
- Player Health Declaration Form

Please note that the above documents and payments must be given back to your coach ASAP, failure to return the above information and payment will result in your child not being registered for the start of the league.

Once the season has started players cannot move between teams of the same age group, unless approved by the Executive Committee.

Fees/Payments for girls transition year 2

Each player must pay a club signing on fee at registration which is set at **£25 per player**

All players across all junior girls teams are required to adhere to a 12 month Club subscription of £180 p.a. We have condensed the annual 12 month fee around the season timeframe August – May.

Parents have the following subscription payment options:

Option 1

£180 payment in full via an Online or Cheque subs payment

Option 2

2 x Standing Order or Online payments of £90 – 1st payment due in August / 2nd payment due in December

Option 3

10 x Standing Order or Online payments of £18 per calendar month (1st Payment August – Final Payment May)

Runcorn Linnets Junior Football Club **DO NOT** accept any cash subs.

Standing order set up / Online payment

Your registration pack will include a standing order form, which you the parent must complete and hand into YOUR bank – Please do not return the SO form to the Club.

Payment Reference = Childs Full Name

PLEASE NOTE: No player registrations will be completed without the club being in receipt of a signing on fee and confirmation that Standing Orders have been set up to start at the latest 17th August 2015 and 1st of every month thereafter. Failure to complete our full registration process will result in your child not being eligible to play league or cup games for Linnets. Please refer to Runcorn Linnets Parent/Guardian Fundraising, Fees and Fines agreement 2015/2016

Non payment of subs or arrears policy

Runcorn Linnets JFC operate a Red Card policy if subs are in arrears and enforce a 'No Pay No Play' limit of 2 months, i.e. if your child's subs have not been received for January and February, on 1st March arrears enter a 3rd Month and you will be notified of a Red Card resulting in your child not being allowed to participate in any Linnets team training or play any matches until all outstanding arrears are cleared.

When will my child play league matches and train?

Teams will have summer training as instructed by your manager at Halton Sports. Winter training will be arranged by the Junior Head Secretary. There are currently two venues used and your manager will be informed as to what has been allocated to your team.

The club reserves the right to amend Training schedules at any time throughout the season.

When does the league start?

The league season will start in September and finish May. League Games are usually played every other Saturday. League matches will take place at the Cheshire FA (Moss Farm Leisure complex)

Address:

Moss Lane, Northwich, Cheshire, CW84BG

You can visit the Cheshire girls FA website to follow your child's team's progress and check for upcoming fixtures including information and updates from the FA.

<http://www.cheshiregirlsfootball.org.uk/>

Please Note: All parents, guardians, spectators and players must ensure they respect the facilities at the FA and opponents grounds and follow the clubs code of conduct at all times.

Your Childs Coach may organise friendly matches and Tournaments out of league season. Your Coach will keep you updated on dates, times, facilities and welfare requirements of all matches organised. If your child is unable to attend you must notify their coach as soon as possible as this may affect game play.

For a copy of our club polices and Constitution please visit

www.RuncornlinnetsJFC.com/club-downloads.html

Parents/Guardian Code of Conduct 2015/2016

The aim of Runcorn Linnets Junior Football Club is to create a warm & safe environment for boys and girls to learn and enjoy the art of football. To enable us as a club to fulfil this aim, we must abide by rules and know our boundaries. Runcorn Linnets Junior Football Club therefore abides & adheres to the FA'S respect programme to ensure football can be enjoyed in a safe, positive environment. Children's football is a time for them to develop their technical, physical, tactical and social skills and remember winning isn't everything.

I agree as a Parent/Guardian I will:

1. Appreciate children's involvement in playing football should be primarily for his/her own personal enjoyment and play my part and observe The FA's Respect Code of Conduct for spectators and parents/carers at all times.
2. Encourage and guide my child to accept responsibility for their own behavior and performance for example;

- Develop a responsibility in your child to pack his/her own kit, clean boots and bring along their water bottle full.
 - Encourage my child to speak with the coach. If your child is having difficulties in training or games, or can't attend training etc. encourage him to speak directly to the coaches. This "responsibility taking" is a big part of becoming a mature person. By handling off the field tasks, your child is claiming ownership of all aspects of the game.
3. Assist the club to look after my child's welfare for example;
- Monitor your child's stress level at home. Keep an eye on them to make sure that they are handling stress effectively from the various activities of life.
 - Monitoring eating and sleeping habits. Be sure that your child is eating the correct foods.
 - Ensure your child is in bed at a reasonable hour on the night before a game to ensure that adequate rest is being taken so not to cause fatigue and endanger their safety and the safety of others on the pitch.
 - Help your child keep their priorities correct. They need to maintain a focus on schoolwork, relationships, and other things in life besides football.
 - Help your child to focus on the performance and not the result.
4. Develop an appropriate supportive relationship with the coach, club and my child based on mutual trust and respect. For Example parents/guardians should;
- From the outset and where appropriate seek clarification with the coach and players, exactly what is expected of them and also what they are entitled to expect from the coach and the player.
 - Support all the players in your child's squad. Do not criticise any player.
 - Do not criticise the opponents, their parents, coaches or the referee
 - Respect all pitch side perimeter barriers and will not enter the field of play at anytime
 - Display high standards of behaviour and never use foul or abusive language or engage in aggressive behaviour before, during or after a match and lead by example to uphold the spirit of the game and the good name of the club.
 - Not coach from the pitch side during matches and training.
 - Not criticise your child or any other child on any part of the player's game, leave this to the coaches since it may cause confusion and erode the player's confidence.
 - Do not criticise your child's coach to your child or other parents, if you are not happy with the coach you should raise the issue with the coach directly.
 - Respect all managers and referee decisions on match days & at training sessions
 - Be your child's best fan and support him/her unconditionally. Don't criticise them when he/she performs below their standard.

- On transporting your child home, please be supporting and always focus on the positive aspects of his/her game.
- Respect the facilities and players and officials at our opponents' grounds at all times
- Co-operate fully with specialists (e.g. other coaches, officials, sports, doctors, welfare officers) in their own interest.
- Promote the positive aspects of the sport (e.g. fair play) and never condone violations of the laws of the game, behaviour contrary to the spirit of the laws of the game or relevant rules and regulations or the use of prohibited substances or techniques.
- Respect the rights dignity and worth of each and every person and treat equally within the context of the sport. Praise positive aspects of play and avoid becoming frustrated or ridiculing young players by focusing on their failings. Any form of Bullying, harassment and racial and/or sexual remarks will not be tolerated by the club.
- Adhere to all guidelines laid down within the constitution and the rules of the relevant Football Association.
- Not exert undue influence to obtain personal benefit or reward
- Emphasise to your child the importance of striving to win, not winning itself. Praise effort and performance more than results.

Social Media:

Your actions on social media (Facebook, Twitter, Forums etc.) may have serious consequences. Negative comments, inappropriate images, bullying, criticism, racism, sexist or derogatory remarks not only impact negatively on the people they are about, they reflect badly on yourself, your child and on Runcorn Linnets FC & JFC that you represent. If you are found to have acted improperly on social media by breaching any of this part of the code of conduct requirements set out above regarding a football or club related matter, you will be required to face a hearing of the Management Committee to explain your actions. Through such hearings, disciplinary action may be imposed such as suspension or deregistration from the Club. In some circumstances it may be necessary for Runcorn Linnets JFC to notify the police.

THE ABUSE OF REFEREES AND OFFICIALS, VISITING MANAGERS/OFFICIALS, PARENTS AND PLAYERS EITHER VERBALLY, PHYSICALLY OR IN ANY OTHER FORM BY ANY PARENT OR GUARDIAN OR COACH WILL NOT BE TOLERATED IN ANY INSTANCE

Runcorn Linnets JFC operates a zero tolerance policy towards parental/Guardian misbehavior. Any parent found to have not adhered to all elements of the Club's Rules and the Responsible Parents/Guardians Code of Conduct will automatically be excluded from the club. In addition their child may face exclusion from the club on either a temporary or permanent basis to be decided by the Executive Committee members.

I understand that if I do not follow the Code, any/all of the following actions may be taken by my club, County FA, league or The FA:

This list is not exhaustive

I may be:

- Issued with a verbal warning from a club or league official
- Required to meet with the club, league or Welfare Officer
- Required to meet with the club committee
- Obligated to undertake an FA education course
- Obligated to leave the match venue by the club
- Requested by the club not to attend future games
- Suspended or have my club membership removed
- Required to leave the club along with any dependents.

I have read & understand this code of conduct and agree to abide by the code of conduct at all times and am signing on behalf of myself and all spectators associated with my child.

Parent/Guardian Name.....

Parent/Guardian Signature..... Date.....

Parent/Guardian to (Player)..... Childs Age.....

Players Code of Conduct 2015/2016

The aim of Runcorn Linnets Junior Football Club is to create a warm & safe environment for you to learn and enjoy the art of football. To enable us as a club to fulfil this aim, we must abide by rules and know our boundaries. Runcorn Linnets Junior Football Club therefore abides & adheres to the FA'S respect programme to ensure football can be enjoyed in a safe, positive environment. Football is a time for you to develop your technical, physical, tactical and social skills and remember winning isn't everything.

When playing football, I will:

- Act in a responsible manner and treat all players, coaches, officials and opponents equally and with dignity and respect when representing the club.
- Always work hard and play to the best of my ability
- Play by the rules – the rules of your club and the laws of the game
- Play fairly and be respectful – I won't cheat, complain or waste time and will co-operate with my coach, referees and team-mates.
- Not argue with a referee or other official – without these people you can't play football

- Control my temper - verbal abuse of officials and abusing other players doesn't help you enjoy or win any games
- Shake hands with the other team and referee at the end of the game
- Listen and respond to what my Coach/team manager tells me
- Talk to my coach, someone I trust or the club welfare officer if I'm unhappy about anything at my club
- Be a team player – It's a team game, treat it that way.
- Not use ugly remarks based on race, religion, gender or ability – you'll let down your coach, team-mates and family if you do.
- Prepare for training and matches as stated by my coach. (E.g. clean boots, appropriate studs for the playing surface, shin guards, drinks, Medication etc.)
- Take reasonable care for my own health & safety and that of others who may be affected by what I do or don't do.
- Correctly use all equipment provided by the club. Not interfere with or misuse anything provided for my health, safety or welfare.

If you are unable to attend a match or training session you should contact your coach as soon as possible as this may affect game play.

Social Media: Your actions on social media (Facebook, Twitter, Forums etc.) may have serious consequences. Negative comments, inappropriate images, bullying, criticism, racism, sexist or derogatory remarks not only impact negatively on the people they are about, they reflect badly on yourself, your parents, your team and on Runcorn Linnets FC & JFC that you represent. If you are found to have acted improperly on social media by breaching any of this part of the code of conduct requirements set out above regarding a football or club related matter, you will be required to face a hearing of the Management Committee to explain your actions. Through such hearings, disciplinary action may be imposed such as suspension or deregistration from the Club. In some circumstances it may be necessary for Runcorn Linnets JFC to notify your school and the police.

I have read & understand this code of conduct June 2015 and agree to abide by the code of conduct at all times. I understand that if I do not follow the Code, any/all of the following actions may be taken by my club, County FA or the FA.

I may:

- Be required to apologise to my team-mates, the other team, referee or team manager
- Receive a formal warning from the coach or the club committee
- Be dropped or substituted
- Be suspended from training
- Be required to leave the club.

In addition:

- My club, County FA or The FA may make my parent or carer aware of any infringements of the Code of Conduct
- The FA/County FA could impose a fine and suspension against my club

Name.....

Signature..... Date.....

Age.....

PLAYER HEALTH DECLARATION FORM

To ensure the welfare of all players this form must be fully completed by a parent/guardian on behalf of their child.

Players Full Name:			
Date of Birth:		Age:	
Full postal Address (inc postcode)			
Name of school:			
Do you have of have you ever suffered from any of the following? (If yes please state details)			
Asthma or any other breathing difficulties	YES	NO	NB: If yes please ensure a spare inhaler is given to your coach at the start of training/matches.
Any History of Heart Disease in the family	YES	NO	NB: If yes please state relationship to child below:
Epilepsy	YES	NO	
Giddiness or fainting	YES	NO	
Diabetes	YES	NO	NB: If Yes, Please indicate if insulin is required:
High or low Blood Pressure	YES	NO	NB: If yes, please indicate High or Low:
Allergies	YES	NO	NB: If Yes, Please state what you are allergic to and whether an EpiPen is required?
Impaired Hearing	YES	NO	NB: If yes, please indicate if a hearing aid is required:
Visual Impairment	YES	NO	
Other physical Infirmary	YES	NO	
Comments: (Please use this box to indicate any additional information regarding the above questions)			

Are you taking any prescribed medication?	YES	NO
If yes please state below what medication you are taking:		
Do we have consent to contact your GP if required?	YES	NO
Do we have consent to send you to hospital if required?	YES	NO
Please state if you have any Medical problems that we need to be aware of:		
Please state if you have any additional Medical issues that we need to be aware of:		

In order for Runcorn Linnets JFC to maintain up to date records and to react efficiently in emergency situations please update your next of kin information.

Next of Kin Name:	
Relationship to player:	
Home Contact Number:	
Mobile contact Number:	

I agree to allow Runcorn Linnets JFC to inform club officials of any medical restrictions for safety purposes and I agree to notify Runcorn Linnets JFC of any changes to my child's health.

Parent/Guardian Name.....

Parent/Guardian Signature..... Date.....

Official Use Only

Reviewed by (Name):		Signed:	
Action Required/taken:			

Parent/Guardian Welfare Agreement 2015/2016

Runcorn Linnets JFC acknowledge and endorse The FA's identification of bullying as a category of abuse. Bullying and any form of harassment of any kind is not acceptable in our club. If bullying or any form of harassment does occur parents/carers can be rest assured that incidents will be dealt with promptly. Incidents need to be reported to the club CWO or alternatively, in cases of serious bullying, advice will be sought from the CFA Welfare Officer.

Runcorn Linnets JFC supports The FA's Whistle blowing Policy. Any adult or young person with concerns about a colleague can 'whistle blow' by contacting The FA Safeguarding Team on 0844 980 8200 4787, by writing to The FA Case Manager at The Football Association, Wembley Stadium, PO Box 1966, London SW10 9EQ or alternatively by going direct to the Police, Children's Social Care or the NSPCC. Our club encourages everyone to know about this information and utilise it if necessary.

The FA has produced a short film on how you can report issued. To assist us with the welfare of your child and others please take the time to visit the site and watch this short video. <http://www.thefa.com/football-rules-governance/safeguarding/introduction-to-safeguarding-children>

Report your concerns

Safeguarding children is everyone's responsibility. If you are worried about a child it is important that you report your concerns - no action is not an option.

If you are worried about any child then you need to report your concerns to the Club Welfare Officer.

If the issue is one of **poor practice** the Welfare officer(s) will either:

- Deal with the matter themselves or
- Seek advice from the County FA Welfare Officer

If your concern is more serious - **possible child abuse** then please contact a welfare officer immediately who will contact the County FA Welfare Officer, then immediately contact the Police or Children's Services.

If the child needs **immediate medical treatment please** take them to a hospital or call an ambulance and tell them this is a child protection concern. Please let your Club Welfare Officer know what action you have taken.

If at any time you are **not able to contact your Club Welfare Officer** or the matter is serious then you can either:

- Contact your County FA Welfare Officer directly
- Call The FA/NSPCC 24 hour Helpline for advice on **0808 800 5000**
- Contact the Police or Children's Services

The club requires all parents/Guardians to abide by the following welfare requirements;

- Parents must inform the secretary of Runcorn Linnets JFC girls of any changes to their child's health throughout the duration of their registration.
- Parents are responsible for the drop off and pick up of their child within the training time schedule and ensuring that all sub fees are paid.
- Parents may drop off/pick up their child under the full understanding that other persons may have to attend to their child if there is an accident/incident.
- Parents must ensure that their child is dressed accordingly i.e. Full Training kits, shin pads, correct footwear and has an adequate drink with them.
- In the event of any home or away friendly matches organised parents are responsible for the health & safety of their child including the transportation to away matches.
- Parents must agree and adhere to the clubs Anti-Bullying Policy, Safeguarding Policy and Equality and Inclusion Policy which can be viewed on our website or provided by your coach or club secretary upon request.

As a parent I;

- A. Fully understand that in the event of any type of accident concerning my child I **cannot** hold any other person responsible, whether it is another adult or child attending the sessions, as I am fully responsible for my child.
- B. Fully understand that in any event concerning the football goals or other equipment I **cannot** hold any other parent or child responsible for any accidents to my child.
- C. Cannot hold any claim over the football club or parent/child for any accident concerning the football pitch. Example, cuts or bruises or breakage of bones due to stones or other items.
- D. Take full responsibility over any first aid requirements, such as bangs or knocks to my child's head.

E. Give permission to the coaches to check for any injuries to my child. Upon recognising an injury, I as the parent must take full control over the injury and any treatment required.

I have read & understand this Parent/Guardian welfare agreement and agree to abide the agreement at all times. I am signing on behalf of myself and my child. I the undersigned also declare that all information given to Runcorn Linnets JFC is true and accurate to the best of my knowledge.

Parent/Guardian Name.....

Parent/Guardian Signature..... Date.....

Players/Parent/Guardian Fees, Fundraising events, and Fines Agreement 2015/2016

Fees and Fundraising events

For the season 2015/2016 Runcorn Linnets are as follows;

£180 per child per season is payable and a £25.00 league registration fee (for registered team players). Parents must ensure their child attends training and games on match days.

Parents must ensure their child attends a **minimum of two** fundraising events over a season (normally 2 x 1.5 hour bag packing stints or a sponsored walk or similar fundraising event) to help with annual running costs of the club and its facilities.

These are totally separate to any team fundraising events.

Failure to attend or show any support for our fundraisers may result in a charge to attend our end of season presentation awards.

I as a parent understand that my child will not be allowed to play competitive football without signing on for Runcorn Linnets JFC and paying the signing on fee of **£25.00** and my child's subscription fee. I understand that failure to pay all fees on time may result in my child not being selected to play until the outstanding debt is cleared in full. The Club operate a Yellow and a Red Card system for non payment of subs. Players will receive a Red Card if their subs fall into the 3rd month of non payment.

When each player signs on for Linnets they and you as parents/guardians are committing to working with and supporting the Club to fundraise. Fundraising goes towards providing your child with their end of season and Christmas parties, and trophy's.

I as a parent understand that my child must attend the minimum of two club fundraising events. I agree that if my child fails to attend these events (without written authorisation from their coach) I will have to pay **a contribution** set by the Club if my child wishes to attend the end of season presentation and **a contribution** if my child wishes to attend the annual Christmas party.

Fines

Junior Football League and Area Association Rules

The Club is mindful of the Constitution and Rules of the Area Football Association and Junior Football Leagues that its teams belong to, especially the rules pertaining to misconduct both on and off the field of play, and when our players are selected to play League Representative Matches.

Any Runcorn Linnets JFC player receiving a **CAUTION** or a **SENDING OFF**, should be aware that the Club incurs an administration fee set by the Cheshire Football Association.

***** The offending player or parent / guardian will pay all such fees and fines *****

All fines must be paid within 14 DAYS of notification otherwise the offending player will NOT be selected to play for the Club until the outstanding debt is cleared in full.

Failure to adhere to this Fees, fundraising and Fines Agreement may result in verbal then written warnings and finally expulsion from the Club.

I have read & understand this Club Fees, Fundraising events and Fines Agreement and agree to abide by the terms detailed above.

Parent/Guardian Name.....

Parent/Guardian Signature..... Date.....

Players/child's Name.....

Player/Childs Signature..... Date..... Age.....